



**MINUTES OF A MEETING OF THE COUNCIL OF THE
LONDON BOROUGH OF HAVERING
Council Chamber - Town Hall
26 February 2020 (7.30 pm - 0.08 am)**

Present: The Mayor (Councillor Michael Deon Burton) in the Chair

Councillors Councillors Robert Benham, Ray Best, Carole Beth, Joshua Chapman, John Crowder, Philippa Crowder, Keith Darvill, Osman Dervish, Nic Dodin, David Durant, Tony Durdin, Brian Eagling, Gillian Ford, Jason Frost, Martin Goode, Linda Hawthorn, Judith Holt, Tele Lawal, Paul Middleton, Sally Miller, Robby Misir, Ray Morgon, Barry Mugglestone, John Mylod, Stephanie Nunn, Denis O'Flynn, Gerry O'Sullivan, Ron Ower, Dilip Patel, Nisha Patel, Bob Perry, Viddy Persaud, Roger Ramsey, Timothy Ryan, Jan Sargent, Carol Smith, Christine Smith, Matt Sutton, Maggie Themistocli, Jeffrey Tucker, John Tyler, Linda Van den Hende, Christine Vickery, Melvin Wallace, Ciaran White, Damian White, Michael White, Reg Whitney, Christopher Wilkins, Graham Williamson and Darren Wise

Approximately 12 Members' guests and members of the public and a representative of the press were also present.

Apologies were received for the absence of Councillors Paul McGeary and Natasha Summers.

The Mayor advised Members and the public of action to be taken in the event of emergency evacuation of the Town Hall becoming necessary.

The Mayor's Official Chaplain, Reverend Kevin Browning, Vicar, St John and St Matthew Church, South Hornchurch opened the meeting with prayers.

The meeting closed with the singing of the National Anthem.

54 **MINUTES (agenda item 3)**

The minutes of meeting held on 22 January 2020 were before the Council for approval. It was clarified that the motion referred to at minute 51 (firework displays) was submitted by the North Havering Residents' Group.

RESOLVED:

That the minutes of the meeting of the Council held on 22 January 2020 be agreed as a correct record.

55 **DISCLOSURE OF INTERESTS (agenda item 4)**

As shown below, all Members present disclosed an interest in agenda item 7 – Members' Allowances Scheme 2020/21 as they were in receipt of Members' Allowances and in agenda item 8 – the Council's Budget 2020/21 as they were occupiers of land with a liability for Council Tax.

The legal granting of a dispensation allowing all Members to take part in the meeting and vote in such instances was **AGREED** without division.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Barry Mugglestone, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Brian Eagling, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Carol Smith, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Carole Beth, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christine Smith, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christine Vickery, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Christopher Wilkins, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ciaran White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Damian White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Darren Wise, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor David Durant, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Denis O'Flynn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Dilip Patel, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Gerry O'Sullivan, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Gillian Ford, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Graham Williamson, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jan Sargent, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jason Frost, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Jeffrey Tucker, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Mylod, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor John Tyler, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Joshua Chapman, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Joshua Chapman, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Judith Holt, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Keith Darvill, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Linda Hawthorn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Linda Van den Hende, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Maggie Themistocli, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Martin Goode, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Matt Sutton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Melvin Wallace, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Michael Deon Burton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Michael White, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Nic Dodin, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Nisha Patel, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Osman Dervish, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Paul Middleton, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Philippa Crowder, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ray Best, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ray Morgon, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Reg Whitney, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Robby Misir, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Robert Benham, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Roger Ramsey, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Ron Ower, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Sally Miller, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Stephanie Nunn, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Tele Lawal, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Timothy Ryan, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Tony Durdin, Pecuniary, In receipt of Member's Allowance.

7. MEMBERS' ALLOWANCES 2020/21.

Councillor Viddy Persaud, Pecuniary, In receipt of Member's Allowance.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Barry Mugglestone, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Bob Perry, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Brian Eagling, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Carol Smith, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Carole Beth, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Christine Smith, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Christine Vickery, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Christopher Wilkins, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Ciaran White, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Damian White, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Darren Wise, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor David Durant, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Denis O'Flynn, Personal, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Dilip Patel, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Gerry O'Sullivan, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Gillian Ford, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Graham Williamson, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Jan Sargent, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Jason Frost, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Jeffrey Tucker, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor John Crowder, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor John Mylod, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor John Tyler, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.
Councillor Joshua Chapman, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Judith Holt, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Keith Darvill, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Linda Hawthorn, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Linda Van den Hende, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Maggie Themistocli, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Martin Goode, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Matt Sutton, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Melvin Wallace, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Michael Deon Burton, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Michael White, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Nic Dodin, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Nisha Patel, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Osman Dervish, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Paul Middleton, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Philippa Crowder, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Ray Best, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Ray Morgon, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Reg Whitney, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Robby Misir, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Robert Benham, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Roger Ramsey, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Ron Ower, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Sally Miller, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Stephanie Nunn, Pecuniary, Occupier of land with a liability for Council Tax.

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Councillor Tele Lawal, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Timothy Ryan, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Tony Durdin, Pecuniary, Occupier of land with a liability for Council Tax.

8. THE COUNCIL'S BUDGET 2020/21.

Councillor Viddy Persaud, Personal, Occupier of land with a liability for Council Tax.

56 **ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE (agenda item 5)**

The Mayor reminded Members of his civic dinner scheduled for 24 April at Hornchurch Stadium and congratulated the Mayoral Support Officer on a recent promotion from the Guild of Macebearers.

The Leader of the Council showed the meeting a video which detailed recent and planned work and projects undertaken by the Council.

57 PROCEDURE (agenda item 6)

A procedural motion that agenda items 7 and 8 (Members' Allowances Scheme 2020/21 and The Council's Budget 2020/21) be dealt with via a single debate was **AGREED** without division.

A procedural motion that Council Procedure Rule 13.3 regarding the length of speeches in debate be suspended during the debate on items 7 and 8 was **AGREED** by 36 votes to 16 (see division 1).

58 MEMBERS' ALLOWANCES 2020/21 (agenda item 7)

A report of the Chief Executive proposed the Members' Allowances Scheme 2020/21.

Deemed motion on behalf of the Administration

That the report be adopted and its recommendations be carried into effect.

Amendment by the Independent Residents' Group, residents' Group and the Upton and Cranham Residents' Associations Groups

As shown in appendix 1 to these minutes.

Following debate, the amendment on behalf of the Independent Residents', Residents, and Upton and Cranham Residents' Associations Groups was **NOT AGREED** by 29 votes to 23 (see division 2) and the deemed motion on behalf of the Administration that the report be adopted and its recommendations carried into effect was **AGREED** by 29 votes to 23 (see division 3).

RESOLVED:

1. That the proposed Members' Allowances scheme, attached at Appendix 2 to these minutes, becomes effective from 1st April 2020 and the existing scheme be revoked with effect from the same date.
2. That it be noted that the basic allowance will increase to £10,412 per year, in line with the 2% inflation rate increase as per the local government pay settlement.
3. That it be noted that that special responsibility allowances will also increase by 2% as per the agreed local government pay settlement. In addition, there is a proposed voluntary opt-in increase for the Leader of Principal Opposition and Leader of Minority Group allowance levels; and an increase to the Deputy Mayor SRA, as reflected in the following table:

59 THE COUNCIL'S BUDGET 2020/21 (agenda item 8)

Council had before it a report of Cabinet incorporating the budget proposals for 2020/21. This referred to reports presented to Cabinet at its meeting on 12 February 2020 which were also included in the agenda papers for the council meeting.

Deemed motion on behalf of the Administration

That the report be adopted and its recommendations be carried into effect.

Amendment by the Independent Residents' Group, residents' Group and the Upminster and Cranham Residents' Associations Groups

As shown in appendix 3 to these minutes.

Following debate, the amendment on behalf of the Independent Residents' Residents' and Upminster and Cranham Residents' Associations' Groups was **NOT AGREED** by 29 votes to 23 (see division 4) and the deemed motion that the report of Cabinet be adopted, its recommendations carried into effect and the Council Tax be set was **AGREED** by 29 votes to 23 (see division 5).

RESOLVED:

1. **That the following as submitted in the report to Cabinet of 12 February 2020 be approved:**
 - **The General Fund budget for 2020/21**
 - **The Council Tax for Band D properties and for other Bands of properties, all as set out in Appendix E of the Cabinet report.**
 - **The Delegated Schools' Budget for 2020/21, as set out in section 2.3 of the Cabinet report.**
 - **The Capital Programme for 2020/21 as set out in the Capital Strategy and Programme Report reported to Cabinet on 12 February 2020.**
 - **That a resolution be passed as set out in section 5.3 of the Cabinet report to enable Council Tax discounts to be given at the 2020/21 level.**
2. **The Council delegate authority to the Chief Financial Officer to adjust the Corporate Risk Budget to account for any further variations that may arise.**
3. **That, in accepting recommendation 1, Council is mindful of the advice of the Chief Finance Officer as set out in section 10 of the report to Cabinet.**

4. That it be noted that under delegated powers the Chief Finance Officer has calculated the amount of 88,883 (called T in the Act and Regulations) as its Council Tax base for the year 2020/21 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) made under Section 31B of the Local Government Finance Act 1992 as amended.
5. That the amount of £130,104,269 be now calculated as the Council Tax requirement for the Council's own purposes for 2020/21, with £11,689,003 of that amount being ringfenced for Adult Social Care.
6. That the following amounts be now calculated by the Council for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:

(a)	£523,708,109	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
(b)	(£393,603,840)	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£130,104,269	being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year.
(d)	£1,463.77	being the amount at (c) above divided by the taxbase, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

7. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in the table below as the amounts of Council Tax for 2020/21 for each of the categories of dwellings.

Valuation Bands London Borough of Havering			
	Havering	Adult Social Care	Total
	£ p	£ p	£ p
A	888.18	87.67	975.85
B	1,036.20	102.29	1,138.49
C	1,184.23	116.90	1,301.13
D	1,332.26	131.51	1,463.77
E	1,628.32	160.73	1,789.05
F	1,924.37	189.96	2,114.33
G	2,220.44	219.18	2,439.62
H	2,664.52	263.02	2,927.54

- 8 That it be noted for the year 2020/21 the major precepting authority (the GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below as proposed by the Mayor.

Valuation Bands Greater London Authority	
	£ p
A	221.38
B	258.28
C	295.17
D	332.07
E	405.86
F	479.66
G	553.45
H	664.14

9. That, having calculated the aggregate in each case of the amounts at 7 and 8 above, the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings shown below:

Valuation Bands	£ p
	£ p
A	1,197.23
B	1,396.77
C	1,596.30
D	1,795.84
E	2,194.91
F	2,593.99
G	2,993.07
H	3,591.68

The effect of adopting this resolution would be to set the Council Tax for a Band D property at £1,795.84

10. That Council having considered the principles approved under the Local Government Finance Act 1992 by the Secretary of State for Communities and Local Government concludes that the Council's basic relevant amount of Council Tax for 2020/21 is not excessive.

11. That any Council Tax payer who is liable to pay an amount of Council Tax to the Authority in respect to the year ending on 31 March 2021, who is served with a demand notice under Regulation 20(2) of the Council Tax (Administration and Enforcement) Regulations 1992 as amended and who makes payment to the Authority of the full balance of the estimated amount shown on that demand by 1 April 2020, may deduct a sum equivalent to 1.5% of and from the estimated amount and such reduced amount shall be accepted in full settlement of that estimated amount.
12. That Council approves that Havering joins the 67% London Business Rate Pool for 2020/21 and agrees the Memorandum of Understanding (MOU) as set out in paragraph 3.3.5 and Appendix L of the Cabinet Report of 12 February 2020 despite it representing an estimated reduction in revenue of £1.5m compared to the previous 75% pool.
13. That Council approves that the Council Tax Support Scheme 2019/20 is adopted for 2020/21 as set out in Section 12 of the Cabinet report of 12 February 2020.
14. That the Council approves that the financial procedures for virements are updated as set out in paragraph 7.4 and Appendix M of the Cabinet report of 12 February 2020.
15. That Council approves the Housing Revenue Account (HRA) Major Works Capital Programme, detailed in Appendix 1a of the HRA Budget for 2020/2021 and HRA Major Works Capital Programme 2020/21 – 2024/25 report to Cabinet of 12 February 2020.
16. That Council approves the HRA Capital expenditure and financing for the 12 Sites Joint Venture, detailed in paragraphs 3.5.1 to 3.5.21 and Appendix 1b of the of the HRA Budget for 2020/2021 and HRA Major Works Capital Programme 2020/21 – 2024/25 report to Cabinet of 12 February 2020.
17. That Council approves the Treasury Management Strategy Statement, Prudential Indicators, and the Minimum Revenue Provision Statement for 2020/21 as shown in the separate report to Cabinet of 12 February 2020.
18. That Council approves the Capital Strategy and Programme for 2020/21 as shown in the separate report to Cabinet of 12 February 2020.

60 **VOTING RECORD**

The record of voting decisions is attached as appendix 4 to these minutes.

Mayor

UCRA		
Basic Allowance (x 54)	10,208	551,232
Leader of the Council	39,000	39,000
Deputy Leader of the Administration	26,000	26,000
Cabinet Members (x 5)	24,000	120,000
Leader of Principal Opposition	7,650	7,650
Leader of Minority Opposition Groups (x 4)	2,000	8,000
Mayor	12,000	12,000
Deputy Mayor	4,000	4,000
Overview & Scrutiny Board Chair	10,000	10,000
People Overview & Scrutiny Sub-Committee Chair	7,500	7,500
Places Overview & Scrutiny Sub-Committee Chair	7,500	7,500
Audit Chair	2,000	2,000
Pensions Chair	3,000	3,000
Planning Committee Chair	4,000	4,000
Strategic Planning Chair	5,000	5,000
Licensing Chair	5,000	5,000
Topic Group Support Fund	16,000	16,000
(This fund will support additional scrutiny work)		
Governance Chair - Leader of the Council		
Delete the following Committees:		
Highways		
Adjudication & Review		
Joint Venture Working Party		
Total		827,882
RA's Member Allowance Saving		123,000
Administration SRA Increase		44,000
Total RA's Member Allowance Saving		167,000

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Members' Allowances Scheme

Agreed at the meeting of the Council on 26 February 2020:

The new Scheme is agreed with effect from 1st April 2020 and the revocation of the Members' Allowance Scheme (2019) is effective from 31st March 2020.

The Council of the London Borough of Havering in exercise of the powers conferred by the Local Authorities (Members Allowances) (England) Regulations 2003 hereby makes the following scheme:

- 1 This scheme may be cited as the Havering London Borough Council Members' Allowance Scheme. The new scheme shall have effect from 1st April 2020.
- 2 In this scheme, "councillor" means a councillor of the London Borough of Havering and "year" means the period ending on 31st March 2021 and any period of 12 months ending on 31st March in any year after 2021.
- 3 **Basic allowance (Schedule 1)**

Subject to paragraphs 7 and 11, for each year a basic allowance of £10,412 shall be paid to each councillor.
- 4 **Special responsibility allowance (Schedule 1)**
 - (a) For each year a special responsibility allowance shall be paid to those councillors who hold the special responsibilities in relation to the Council that are specified in schedule 1 to this scheme.
 - (b) Subject to paragraph 7, the amount of each such allowance shall be the amount specified against that special responsibility in that schedule.
 - (c) When a councillor would otherwise be entitled under the scheme to more than one special responsibility allowance, then the entitlement shall instead be only to one of them, being the one attracting the higher rate.
 - (d) Where a Member is also a member of another authority, that Member may not receive allowances from more than one authority in respect of the same duties.
- 5 **Child and dependent care allowance**

These expenses are expected to be met from the Basic Allowance.

6 **Renunciation & Inflationary rate increase**

A Councillor may, by notice in writing given to the Chief Finance Officer, elect to forego any part of his/her entitlement to an allowance under this scheme.

7 **Part-year entitlements**

- (a) The provisions of this paragraph shall have effect to regulate the entitlements of a councillor to basic and special responsibility where, in the course of a year, this scheme is amended or that a councillor becomes, or ceases to be, a councillor, or accepts or relinquishes a special responsibility in respect of which a special responsibility allowance is payable.
- (b) If an amendment to this scheme changes the amount to which a councillor is entitled by way of a basic allowance or a special responsibility allowance, then in relation to each of the periods:
 - (i) beginning with the year and ending with the day before that on which the first amendment in that year takes effect, or
 - (ii) beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year.

The entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under this scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days in the period bears to the number of days in the year.

- (c) Where the term of office of a councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that councillor to a basic allowance shall be to the payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his/her terms of office subsists bears to the number of days in that year.
- (d) Where this scheme is amended as mentioned in paragraph 7(b), and the term of office of a councillor does not subsist throughout the period mentioned in paragraph 7(b)(i), the entitlement of any such councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the whole the same proportion as the number of days during which his/her term of office as a councillor subsists bears to the number of days in that period.

- (e) Where a councillor has, during part of, but not throughout, a year such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he or she has such special responsibilities bears to the number of days in that year.
- (f) Where this scheme is amended, as mentioned in paragraph 7(b), and a councillor has, during part, but does not have throughout, the whole of any period mentioned in paragraph 7(b)(i) of that paragraph any such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.

8 Travelling and Subsistence (Schedule 2)

- (a) Members can claim travelling expenses for travelling outside of the Borough on official Council business as set out in Schedule 2.
- (b) Members can claim subsistence expenses on official Council business when outside of the Borough as set out in schedule 2.

9 Claims and payments

- (a) Payments shall be made in respect of basic and special responsibility allowances, subject to paragraph 8(b), in instalments of one-twelfth of the amount specified in this scheme on the last working day of each month.
- (b) Where a payment of one-twelfth of the amount specified in this scheme in respect of a basic allowance or a special responsibility allowance would result in the councillor receiving more than the amount to which, by virtue of paragraph 7, he or she is entitled, then payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.
- (c) Payments in respect of Travel and Subsistence shall be made to the councillor on receipt of a claim form with supporting receipts/vouchers. Claims must be made within three months of the claim arising.

10 **Pension Scheme**

No Member in the scheme is entitled to apply for inclusion in the Pension Scheme.

11 **Financial Limits**

The Chief Finance Officer will arrange for the budget for members allowances to be monitored to ensure that budgetary issues are reported to Members.

(a) Increases in Allowances

Basic Allowances as quoted will be updated for 2020/21 by any 2020/21 increases as agreed under the annual Local Government Pay Settlement of the Joint Negotiating Committee for Chief Officers of Local Authorities or its replacement under the local pay agreement. The amounts so calculated are to be rounded up to be divisible for payment purposes.

The amended basic allowance will be found on the Internet once any annual % uplifts have been agreed.

The Travelling and Subsistence allowances will be increased in line with the increase in officer rates.

(b) Suspension of Basic and Special Responsibility Allowance

Where a Member is suspended, or partially suspended, from his/her responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000, or Regulations made under that part, the part of Basic and Special Responsibility allowance payable to him/her in respect of the period for which he is suspended or partially suspended will be withheld by the Authority..

12 **Mayor and Deputy**

The Mayor and Deputy Mayor's allowance covers the cost of all Mayoral activities such as clothing, personal expenses and sundry expenses – including items such as raffle tickets, sponsorship and donations.

The Mayor and Deputy Mayor will be responsible for all such payments via the SRA, which will be taxed. The Council will meet the cost of:

- Havering Civic receptions, award pins and certificates at the civic award ceremony;

- Medals, certificates and frames in the event of there being any ceremony associated with Honorary Alderman/Freeman of the Borough awards;
- Gifts given on behalf of the Council in reciprocation or gifts initiated by the Council for promotional purposes;
- Postage costs and all costs associated with the Mayoral transport, robes etc.

13 Co-Optees and Independent Persons' Allowances

The standard rate of allowance for statutory co-optees is £119 per meeting attended.

The Independent Person for standards of Members' Conduct will be paid an annual allowance of £1,000, in monthly instalments.

Co-optees and Independent Persons will be reimbursed for all travel costs in accordance with the above, whether the travel is within or outside the Borough, but will not be paid subsistence.

14 Note

- (a) The Council is required to keep a record of the payments made by it in accordance with this scheme.
- (b) The record is required to be available for inspection at all reasonable times free of charge by any local government elector for the borough who may make a copy of any part of it.
- (c) The Council is also required to arrange publication of the total sums paid in each year to each member in respect of basic and special responsibility allowances.
- (d) The Council is required to arrange publication of the Scheme when approved.

Schedule 1: Members' Allowances

Category of Allowance	Amount Per Member £
<u>Basic Allowance</u>	10,412
Special Responsibility Allowances:	
Leader of the Council	45,901
Deputy Leader of the Administration	32,048
Cabinet Members	29,356
Deputy Cabinet Member	14,677
Leader of Principal Opposition	7,803 (14,706 opt-in)
Leader of Minority Opposition Groups	2,040 (4,080 opt-in)
Mayor	12,240
Deputy Mayor	8,160
Overview and Scrutiny Board Chairman	14,706
Overview and Scrutiny Board Vice Chairman	7,803
Overview and Scrutiny Sub-Committee Chairmen	7,803
Licensing, Strategic Planning and Planning Committee Chairmen	14,706
Strategic Planning Committee Vice-Chairman	7,803
Planning Committee Vice Chairman	2,040
Licensing Committee Vice Chairmen	*119
Audit, Pensions, Highways and Governance Committees Chairmen	7,803
Adjudication & Review Committee Chairman	2,040
Joint Venture Working Party Chairman	7,803

*Per meeting chaired

NOTES: The basic allowance can be uplifted each year in accordance with paragraph 11.

Schedule 2: Travel and Subsistence

Travelling expenses can only be claimed for travel outside of the borough on official Council business. The rules and entitlements for reimbursement of travel outside the Borough are the same as those for officers.

Subsistence allowances are only payable for official Council business outside the borough where the duties entail an overnight stay or working outside 'normal

office hours'. Members will be reimbursed actual expenditure incurred up to the maximum of the rates set for officers.

Allowances are payable on the basis of expenditure incurred and receipts must be submitted to support claims for subsistence allowances and travel costs.

Travel and subsistence arrangements for key events will be set in line with the above. Taking account of the practicalities of arrangements however, these will be set out and documented by the Chief Finance Officer, prior to each event and be agreed with the Cabinet Member for Finance and Property.

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Resident's Associations BUDGET Amendment 2020/21

Proposal	Description	(Saving) /Pressure 2020/21 £000,s	(Saving) /Pressure full year effect from 2021/22 £000,s
Administration Proposals to reverse/Amend			
Parking Charges	Reinstate 30 minutes free parking, in Upminster and Hornchurch car parks.	430,000	430,000
Total Base Budget Amendments		430,000	430,000

New Savings Proposals			
Review of Members Allowances	Introduce a revised Overview & Scrutiny Sub-Committee Structure and Member Allowance Scheme.	(167,000)	(167,000)
Reduction of revenue budgets - reflects administration proposals from previous years. Living Magazine	Saving by ceasing Living in Havering funding - £156k 60k Print and distribution, £96k salary costs	(156,000)	(156,000)
Reduction of Communications Salaries	Reduction in communication staff	(70,000)	(70,000)
Reduction of revenue budgets - reflects administration proposals from previous years. Christmas Activities	Remove funding for Romford Christmas light switch on event £37k. Seek alternative funding/ Sponsorship but the scale of the event will need to be in line with any sponsorship received.	(37,000)	(37,000)

Total Savings		(430,000)	(430,000)
TOTAL IMPACT ON COUNCIL TAX LEVEL			0

VOTING RECORD

<i>DIVISION NUMBER:</i>	1	2	3	4	5
The Mayor [Cllr Michael Deon Burton]	✓	✗	✓	✗	✓
The Deputy Mayor [Cllr John Mylod]	✓	✗	✓	✗	✓
<u>CONSERVATIVE GROUP</u>					
Cllr Robert Benham	✓	✗	✓	✗	✓
Cllr Ray Best	✓	✗	✓	✗	✓
Cllr Joshua Chapman	✓	✗	✓	✗	✓
Cllr John Crowder	✓	✗	✓	✗	✓
Cllr Philippa Crowder	✓	✗	✓	✗	✓
Cllr Osman Dervish	✓	✗	✓	✗	✓
Cllr Jason Frost	✓	✗	✓	✗	✓
Cllr Judith Holt	✓	✗	✓	✗	✓
Cllr Sally Miller	✓	✗	✓	✗	✓
Cllr Robby Misir	✓	✗	✓	✗	✓
Cllr Dilip Patel	✓	✗	✓	✗	✓
Cllr Nisha Patel	✓	✗	✓	✗	✓
Cllr Viddy Persaud	✓	✗	✓	✗	✓
Cllr Roger Ramsey	✓	✗	✓	✗	✓
Cllr Timothy Ryan	✓	✗	✓	✗	✓
Cllr Carol Smith	✓	✗	✓	✗	✓
Cllr Christine Smith	✓	✗	✓	✗	✓
Cllr Matt Sutton	✓	✗	✓	✗	✓
Cllr Maggie Themistocli	✓	✗	✓	✗	✓
Cllr Christine Vickery	✓	✗	✓	✗	✓
Cllr Ciaran White	✓	✗	✓	✗	✓
Cllr Damian White	✓	✗	✓	✗	✓
Cllr Michael White	✓	✗	✓	✗	✓
<u>RESIDENTS' GROUP</u>					
Cllr Nic Dodin	✗	✓	✗	✓	✗
Cllr Paul Middleton	✗	✓	✗	✓	✗
Cllr Raymond Morgon	✗	✓	✗	✓	✗
Cllr Barry Mugglestone	✗	✓	✗	✓	✗
Cllr Stephanie Nunn	✗	✓	✗	✓	✗
Cllr Gerry O'Sullivan	✗	✓	✗	✓	✗
Cllr Reg Whitney	✗	✓	✗	✓	✗
<u>INDEPENDENT RESIDENTS' GROUP</u>					
Cllr David Durant	✓	✓	✗	✓	✗
Cllr Tony Durdin	✓	✓	✗	✓	✗
Cllr Jan Sargent	✓	✓	✗	✓	✗
Cllr Natasha Summers	A	A	A	A	A
Cllr Jeffrey Tucker	✓	✓	✗	✓	✗
Cllr Graham Williamson	✗	✓	✗	✓	✗
<u>UPMINSTER & CRANHAM RESIDENTS' GROUP</u>					
Cllr Gillian Ford	✗	✓	✗	✓	✗
Cllr Linda Hawthorn	✗	✓	✗	✓	✗
Cllr Ron Ower	✗	✓	✗	✓	✗
Cllr John Tyler	✗	✓	✗	✓	✗
Cllr Linda Van den Hende	✗	✓	✗	✓	✗
Cllr Christopher Wilkins	✗	✓	✗	✓	✗
<u>LABOUR GROUP</u>					
Cllr Carole Beth	✓	✓	✗	✓	✗
Cllr Keith Darvill	✓	✓	✗	✓	✗
Cllr Tele Lawal	✗	✓	✗	✓	✗
Cllr Paul McGeary	A	A	A	A	A
Cllr Denis O'Flynn	✓	✓	✗	✓	✗
<u>NORTH HAVERING RESIDENTS' GROUP</u>					
Cllr Brian Eagling	✓	✗	✓	✗	✓
Cllr Martin Goode	✓	✗	✓	✗	✓
Cllr Darren Wise	✓	✗	✓	✗	✓
<u>INDEPENDENT</u>					
Cllr Bob Perry	✗	✓	✗	✓	✗
Cllr Melvin Wallace	✓	✗	✓	✗	✓
<u>TOTALS</u>					
✓ = YES	36	23	29	23	29
✗ = NO	16	29	23	29	23
O = ABSTAIN/NO VOTE	0	0	0	0	0
ID = INTEREST DISCLOSED/NO VOTE	0	0	0	0	0
A = ABSENT FROM MEETING	2	2	2	2	2
	54	54	54	54	54

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